**APPLICATION FOR**

Date

CHOOSE THE APPROPRIATE ONE in accordance with the requirements of SELECT THE RELEVANT STANDARTD

1. **Information on the legal person**

|  |  |
| --- | --- |
| Name in Latvian: |  |
| Name in English: |  |
| Registration number: |  |
| Registered office: |  |
| e-mail: |  |
| Telephone/ mobile telephone: |  |
| Bank details of the body: |  |
| Account number: |  |
| Website: |  |

1. **Signatory (or signatories)**

|  |  |
| --- | --- |
| Position held: |  |
| Name, surname: |  |
| Eligible to represent on the basis of: |  |
|  |  |

1. **Information about the applicant, hereinafter – conformity assessment body**

|  |  |
| --- | --- |
| Name in Latvian: |  |
| Name in English: |  |
| E-mail: |  |

1. **Address (or addresses) of the conformity assessment body or sites** (actual and virtual)

|  |  |
| --- | --- |
| 1. | All accredited places |
| 2. |  |
|  |  |

1. **Manager of the conformity assessment body**

|  |  |
| --- | --- |
| Position held: |  |
| Name, surname: |  |
| E-mail: |  |
| Telephone/ mobile telephone: |  |

1. **Contact person**

|  |  |
| --- | --- |
| Position held: |  |
| Name, surname: |  |
| E-mail: |  |
| Telephone/ mobile telephone: |  |

|  |  |
| --- | --- |
| 1. **Number of employees involved in the scope of assessment:** |  |

|  |  |
| --- | --- |
| 1. **Accreditation for the purpose of notification** mark with an "X" if applicable**:** | Select |

Attached to the application on \_\_\_\_\_ pages.

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|  |  |  |  |  |
| (Position held) | | (Name, surname) | | (Signature)1 |

1It is not required to complete the section “Signature” if the document bears a secure electronic signature

Annex 1

**CALIBRATION**

(LVS EN ISO/IEC 17025:2017 – General requirements for the competence of testing and calibration laboratories (ISO/IEC 17025:2017))

**Scope of accreditation:**

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| In Latvian |  |
| In English |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Calibration and measurement capability (CMC)** | | | | | | |
| **Object of calibration** | **Measurand** | **Range** | **Expanded measurement uncertainty with a coverage probability of approximately 95%** | **Name of the normative – technical documentation, standards, methods1** | **Source of information** | **Sites2** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1 The body shall indicate those documents prescribing specific requirements, the compliance with which is certified by the body and the fulfilment (criteria) of which is assessed by LATAK as part of the accreditation procedures, including the regulatory documents setting out specific performance criteria or limit values, if the body makes statements of conformity

2 Shows if there are multiple sites, including actions taken outside the permanent site, such as "at the customer"

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|  |  |  |  |  |
| (Position held) | | (Name, surname) | | (Signature)3 |

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Annex 2

**TESTING**

(LVS EN ISO/IEC 17025:2017 – General requirements for the competence of testing and calibration laboratories (ISO/IEC 17025:2017))

**Scope of accreditation**

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| In Latvian |  |
| In English |  |

**Flexible scope of accreditation**

|  |  |  |
| --- | --- | --- |
| In Latvian |  | |
| In English |  | |
| Flexibility is applicable to |  | |
| Reference to the list of the applicable methods | |  |

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| --- | --- | --- | --- | --- | --- |
| **Object of testing/sampling** | **Parameters to be determined/sampling** | **Number of normative technical documentation** | **Name of the normative – technical documentation, standards, methods1** | **Source of information** | **Sites2** |
|  |  |  |  |  |  |

1 The body shall indicate those documents prescribing specific requirements, the compliance with which is certified by the body and the fulfilment (criteria) of which is assessed by LATAK as part of the accreditation procedures, including the regulatory documents setting out specific performance criteria or limit values, if the body makes statements of conformity

2 Shows if there are multiple sites, including actions taken outside the permanent site, such as "at the customer"

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| (Position held) | | (Name, surname) | | (Signature)3 |

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Annex 3

**INSPECTION**

(LVS EN ISO/IEC 17020:2012 – Conformity assessment — Requirements for the operation of various types of bodies performing inspection

(ISO/IEC 17020:2012))

**Scope of accreditation**

|  |  |
| --- | --- |
| In Latvian |  |
| In English |  |

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| --- | --- | --- | --- |
| **Object of inspection** | **Type of inspection** | **Regulatory documents, standards, methods1** | **Sites2** |
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1 The body shall indicate those documents prescribing specific requirements, the compliance with which is certified by the body and the fulfilment (criteria) of which is assessed by LATAK as part of the accreditation procedures, including the regulatory documents setting out specific performance criteria or limit values, if the body makes statements of conformity

2 Shows if there are multiple sites, including actions taken outside the permanent site, such as "at the customer"

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|  |  |  |  |  |
| (Position held) | | (Name, surname) | | (Signature)3 |

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Annex 4

**MEDICAL LABORATORY EXAMINATIONS**

SELECT THE RELEVANT

**Scope of accreditation**

|  |  |
| --- | --- |
| In Latvian |  |
| In English |  |

**Flexible scope of accreditation**

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| --- | --- | --- |
| In Latvian |  | |
| In English |  | |
| Flexibility is applicable to |  | |
| Reference to the list of the applicable methods1 | |  |

**Primary sample collection** (indicates if accreditation has been applied for)

|  |  |  |  |
| --- | --- | --- | --- |
| **Material** | **Technique** | **Procedure** (date) | **Site2** |
|  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Scope of examinations** | **Material to be examined** | **Analyte/ group of parameters** | **Technology** | **Equipment, method, current date3** | **Sites2** |
|  |  |  |  |  |  |

1 Including version code

2 Shows if there are multiple sites

3 Shown according to the specifics of the scope – method **or** equipment and its developer's method current code/ version number (according to available information), date if not provided in lists of Flexible Sope Methods

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| (Position held) | | (Name, surname) | | (Signature)4 |

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Annex 5

**CERTIFICATION OF PERSONS**

(LVS EN ISO/IEC 17024:2012 – Conformity assessment – General requirements for bodies operating certification of persons (ISO/IEC 17024:2012))

**Scope of accreditation**

|  |  |
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| In Latvian |  |
| In English |  |

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| **Scope of certification:** | **Regulatory documents, standards, certification schemes1** |
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1 The body shall indicate those documents prescribing specific requirements, the compliance with which is certified by the body and the fulfilment (criteria) of which is assessed by LATAK as part of the accreditation procedures, including the regulatory documents setting out specific performance criteria, if the body makes statements of conformity

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| (Position held) | | (Name, surname) | | (Signature)2 |

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Annex 6

**CERTIFICATION OF PRODUCTS, PROCESSES AND SERVICES**

(LVS EN ISO/IEC 17065:2015 – Conformity assessment – Requirements for bodies certifying products, processes and services (ISO/IEC 17065:2012))

**Scope of accreditation**

|  |  |
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| In Latvian |  |
| In English |  |

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| **Object of certification** | **Certification scheme** | **Regulatory documents, standards, methods1** |
|  |  |  |

1 The body shall indicate those documents prescribing specific requirements, the compliance with which is certified by the body and the fulfilment (criteria) of which is assessed by LATAK as part of the accreditation procedures, including the regulatory documents setting out specific performance criteria, if the body makes statements of conformity

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| (Position held) | | (Name, surname) | | (Signature)2 |

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Annex 7

**CERTIFICATION OF MANAGEMENT SYSTEMS**

(LVS ISO/IEC 17021-1:2015 – Conformity assessment — Requirements for bodies providing audit and certification of management systems — Part 1: Requirements (ISO/IEC 17021-1:2015))

**Scope of accreditation**

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| In Latvian |  |  |
| In English |  |  |

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| --- | --- | --- |
| **Object of certification** | **Technical scope** | **Remarks1** |
|  |  |  |

1 The body shall indicate those documents prescribing specific requirements, the compliance with which is certified by the body and the fulfilment (criteria) of which is assessed by LATAK as part of the accreditation procedures, including the regulatory documents setting out specific performance criteria, if the body makes statements of conformity, codes from NACE Rev. 2.1

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| (Position held) | | (Name, surname) | | (Signature)2 |

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Annex 8

**ENVIRONMENTAL INFORMATION VALIDATION AND VERIFICATION**

LVS EN ISO/IEC 17029:2023 - Conformity assessment -- General principles and requirements for validation and verification bodies (ISO/IEC 17029:2019) and LVS EN ISO 14065:2022 – General principles and requirements for bodies validating and verifying environmental information (ISO 14065:2020)

**Scope of accreditation:**

|  |  |
| --- | --- |
| In Latvian: |  |
| In English: |  |

Activity groups for Verification of the greenhouse gas emission reports, tonne-kilometre and activity level reports according to Commission Implementing Regulation (EU) 2018/2067, Annex I

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity group** | **Name of the activity group** | **Operating region** | **Regulatory documents1** |
|  |  |  |  |

Other GHG programs and schemes

|  |  |
| --- | --- |
| **Validation and/or verification activity and sector name, if applicable** | **Applicable standard of the GHG program/ name of the scheme\*/ program, methodologies developed by VV** |
| *E.g. Verification of reports from fuel suppliers* | *Council Directive (EC) ……..* |
| *Regulations of the Cabinet of Ministers No. …* |
| *Ltd. “XXX” Verification procedure. ……. (date)* |
| *E.g. Greenhouse gas emissions report and statement*  *validation and verification; activity sectors* | *LVS EN ISO 14064-1:2019 Greenhouse gases - Part 1: Specification with guidance at the organization level for quantification and reporting of greenhouse gas emissions and removals (ISO 14064-1:2018)* |
| *LVS EN ISO 14064-2:2019 Greenhouse gases - Part 2: Specification with guidance at the project level for quantification, monitoring and reporting of greenhouse gas emission reductions or removal enhancements (ISO 14064-2:2019)* |
| *Validation/ verification program identification* |
| *Ltd. “XXX” Verification procedure. ……. (date)* |

1 The body shall indicate those documents prescribing specific requirements, the compliance with which is certified by the body and the fulfilment (criteria) of which is assessed by LATAK as part of the accreditation procedures, including the regulatory documents setting out specific performance criteria, if the body makes statements of conformity

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|  |  |  |  |  |
| (Position held) | | (Name, surname) | | (Signature)2 |

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Annex 9

**PROFICIENCY TESTING**

(LVS EN ISO/IEC 17043:2023 – Conformity assessment – General requirements for proficiency testing (ISO/IEC 17043:2023))

**Scope of accreditation**

|  |  |
| --- | --- |
| In Latvian |  |
| In English |  |

|  |  |  |
| --- | --- | --- |
| **Object, measurement equipment, material** | **Measurand (range), parameter** | **Proficiency testing schemes identification** |
|  |  |  |

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|  |  |  |  |  |
| (Position held) | | (Name, surname) | | (Signature)1 |

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Annex 10

**ENVIRONMENTAL VERIFICATION (EMAS)**

(Regulation (EC) No 1221/2009 of the European Parliament and of the Council of 25th November 2009 on the voluntary participation by organizations in a Community Eco-Management and Audit Scheme (EMAS), repealing Regulation (EC) No 761/2001 and Commission Decisions 2001/681/EC and 2006/193/EC)

**Scope of accreditation**

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| In Latvian |  |
| In English |  |

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| **Object of verification** | **Technical scope** | **Remarks** |
|  |  |  |

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|  |  |  |  |  |
| (Position held) | | (Name, surname) | | (Signature)1 |

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Annex 11

**GOOD LABORATORY PRACTICE**

(Cabinet Regulation No 398 “Requirements for the Work Quality of Laboratories and Inspections of Laboratories” of 3rd September 2002)

|  |  |
| --- | --- |
| **Are of research1** | **Object of research2** |
| In Latvian: | In Latvian: |
| In English: | In English: |

1 **Areas of research:** physical and chemical testing (PC); toxicity studies (TOX); mutagenicity studies (MUT); studies of the toxicity to aquatic and terrestrial life (ENT), studies on effects on water, soil and air; bioaccumulation (BA); studies on pesticide residues (RES); studies on effects on natural ecosystems (MES), analytical and clinical chemistry tests (ACC); other researches (specify) (OTH)

2**Objects of research:** chemical substances; pharmaceutical substances; veterinary medicinal products; phytopharmaceutical substances; food additives; feed additives; cosmetics; plant protection products; other (specify)

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|  |  |  |  |  |
| (Position held) | | (Name, surname) | | (Signature)3 |

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